

# CORONAVIRUS FINANCIAL ADVISORY SUB-COMMITTEE

AGENDA – July 27, 2020 – 3:30 p.m. MST

State Controller's Office

4<sup>th</sup> Floor, Syringa Conference Room

Available through Webex

Meeting number: 141 274 9827

Password: mqX6JbrCK58

<https://idahosco.webex.com/idahosco/j.php?MTID=m362656e427612c9f037d529d9194e1fd>

Join by video system

Dial 1412749827@idahosco.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone

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Access code: 141 274 9827

## CONSENT AGENDA

### 1. Minutes – ACTION

Approval of official minutes for the meeting of the CFAC Subcommittee on July 13<sup>th</sup> and July 20<sup>th</sup>.

## REGULAR AGENDA

### 2. Boundary County –ACTION ITEM – **Item withdrawn by entity**

~~a. (CFAC-157) Request for reimbursement of expenses. For the total amount of \$36,277.81. Line items include: Salary for employee to screen public as they enter election site, also several line items that were purchased at the end of February, however invoice was not paid until March.~~

### 3. City of Meridian –ACTION ITEM

a. (CFAC-179) Request for pre-approval of expenses. For the total amount of \$66,219.93. Line items include: City of Meridian Wastewater facility was scheduled to start up the new Capacity Expansion project on April 7<sup>th</sup>. Due to COVID-19 Order by Gov. Little, vendors, consultants, contractors were not able to meet on site to proceed with the commissioning on that date. The commissioning was pushed out 3 months and the City had to expend an additional \$66K to vendors, consultants, Builder's Risk Insurance and the like. Vendors like WETCO were not able to travel from SLC to Meridian as required to be onsite for startup activities to calibrate sensors and ensure proper running of systems.

### 4. Shoshone County –ACTION ITEM

a. (CFAC-209) Request for reimbursement of expenses. For the total amount of \$2,886.06. Line items include: Gross Salary and Wage for temporary employee to

screen public at front entry at court house and for additional staff to assist with backlog due to shut down.

#### **5. Kootenai County –ACTION ITEM**

- a. (CFAC-154) Request for pre-approval of expenses. For the total amount of \$655,858.50. Request Includes: A new location for the Kootenai County Emergency Operations Center (EOC). The current EOC does not allow for adequate social distancing to be practiced. A new location has been identified which would allow all necessary social distancing measures to take place ensuring first responder safety. The new location will serve as a hub within Kootenai County for first responders across all disciplines; fire, law, EMS, public health, health care, and emergency management personnel. Additionally, in response to COVID-19, the new hub will significantly increase the efficiency and effectiveness of first responders to future crisis, while operating in a safe environment without compromising their own health. Not only will this solution work to mitigate against health concerns due to COVID but ultimately, it would work to strengthen response efforts, enhance communications between agencies, and foster greater collaboration, leading to a safer and healthier community.

#### **6. Ada County –ACTION ITEM**

- a. (CFAC-176) Request for pre-approval of expenses. For the total amount of \$84,303.00. Request include: The Trial Court Administrator rented Expo South and Center for the period of May 4, 2020 to June 12, 2020. Both wings were necessary due to social distancing. Also, because only 10 individuals could be in the same space at the same time. Citizens come to this space, sat in a kiosk (set up with appropriate social distancing), and received instruction and assistance in accessing their court hearing. This gave the public a way to attend remote court as well as giving access to anyone seeking redress in the court system.

#### **7. City of Coeur d'Alene –ACTION ITEM**

- a. (CFAC-187) Request for pre-approval of expenses. For the total amount of \$70,013.69. Line items include: Audio visual equipment for the Fire Department to be able to produce and distribute COVID-19 informational and training videos while maintaining social distancing during the COVID-19 pandemic. With this equipment the Fire Department will be able to hold live classes, and record the classes and post for later viewing.
- b. (CFAC-96) Request for pre-approval of expenses. For the total amount of \$14,225.40. Line items include: Currently the Coeur d'Alene Fire Department has 4 stations and an administrative building. Three of the stations have a moderate amount of carpet throughout the living areas. In response to Covid-19 and other infectious diseases, we are looking to completely remove all carpet from the emergency responders living quarters and replace it with non-porous surfaces such as laminate flooring. Our newest station was designed with these thoughts in mind and only has non-porous surfaces. The Fire Departments budget does not have the funding available to accomplish the flooring replacement in these three stations at this time. Thank you for your consideration.
- c. (CFAC-170 Line items 15-18, 23-27, 30-41) Request for reimbursement of expenses. For the total amount of \$18,600.77. Line items include: Costs for quarantine employees.

- d. (CFAC-235) Request for pre-approval of expenses. For the total amount of \$2,980.92. Line items include: Purchase plexiglass office space dividers to protect Legal Assistants whose desks space cannot maintain six feet apart for social distancing. Replace old cloth office chairs, used by staff and outside clients, with leather chairs to maintain sanitation to help reduce the spread.

**8. City of Emmett – ACTION ITEM**

- a. (CFAC-218, Line item 68) Request for reimbursement of expenses. For the total amount of \$6,650.00. Line item includes: RV park space rental, no charge for those who couldn't afford it staying at the county RV Park in compliance with the Governors order to accommodate homeless persons (this is for spaces where rental fee was not collected minus the spaces that did pay rent during the time period of April 1 - May 30).

**9. City of Eagle – ACTION ITEM**

- a. (CFAC-229) Request for pre-approval of expenses. For the total amount of \$800,000.00 Line items include: The City is seeking partial funding of construction costs associated with the expansion of the City Hall building required to ensure minimum social distancing of employee workspaces.

**10. City of Sandpoint – ACTION ITEM**

- a. (CFAC-232) Request for pre-approval of expenses. For the total amount of \$42,494.90 Line items include: The City of Sandpoint is seeking pre-approval of CARES Act funding to support the purchase and implementation of Office 365 and OneDrive Work from Anywhere. This includes \$24,550 for the software license purchase and \$18,450 for consultant services to support a successful software migration. Additional IT support hours from our existing IT contract service provider will be covered in the existing local budget.

**11. Orofino County – ACTION ITEM**

- a. (CFAC-242) Request for pre-approval of expenses. For the total amount of \$44,459.35. Line items include: Emergency Medical Dispatching Software to provide a uniform response to medical calls. This issue was discovered during our COVID 19 responses. This will enable us to ask all the pertinent questions and documents the answers to these questions before dispatching EMS for the call.